



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	JOHN WILSON EDUCATION SOCIETY'S WILSON COLLEGE (Autonomous)
• Name of the Head of the institution	Prof. Anna Pratima G. Nikalje
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02223663031
• Alternate phone No.	02223663002
• Mobile No. (Principal)	9168929111
• Registered e-mail ID (Principal)	info@wilsoncollege.edu
• Address	Wilson College, Sea Face Road, Chowpatty
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400007
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	03/11/2021
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. Radhika Birmole				
• Phone No.	9372187273				
• Mobile No:	9372187273				
• IQAC e-mail ID	iqac@wilsoncollege.edu				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.wilsoncollege.edu/IOAC/A-3%20AQAR%202020%20-%202021.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.wilsoncollege.edu/IOAC/A-4%20Academic%20Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	Nil	2004	16/02/2004	15/02/2009
Cycle 2	A	3.10	2011	30/11/2011	29/11/2016
Cycle 3	A	3.21	2017	30/11/2017	31/12/2026
6.Date of Establishment of IQAC			20/06/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NA	NA	NA	29/12/2021	NA	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1) Submission of application for grant under the DBT STAR STRENGTHENING Scheme in June 2021.		
2) IQAC in collaboration with Academic Monitoring Committee (AMC) initiated the process of preparation and collection of teaching plans from faculty members for the academic year 2021-22.		
3) Various external audits such as Academic, Examination, Gender and Library were successfully conducted.		
4) IQAC actively contributed to the preparations of UGC peer team visit for conferring Autonomous status to the college.		
5) Several Capacity building workshops were organized in order to enhance capacity of teachers for implementation of autonomy.		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
To conduct different types of audits for quality enhancement.	Various external audits such as Academic, Examination, Gender, Library and Green-Energy were successfully conducted.
To submit DBT STAR grant proposal for upgrading science department.	Presentation for DBT STAR grant was successfully completed and the college was shortlisted for the grant.
To prepare for the visit of UGC peer team for conferring autonomy to the college.	Successful completion of peer team visit and conferment of autonomy to the college by the UGC in November 2021.
To organize mentoring sessions for increasing participation for Research conventions.	Total 11 research proposals from UG and PG students were submitted for zonal round conducted by University of Mumbai under research convention Avishkar. Two proposal one from each UG and PG category were selected for the final round. UG group secured 2nd position of merit and PG group secured consolation prize.
To enhance capacity of teaching staff for curricula designing under autonomy.	All the departments with the help from BoS members successfully designed first year UG and first year PG (wherever applicable) curricula for implementation from the academic year 2022 - 2023.
13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021 - 2022	09/01/2023
15. Multidisciplinary / interdisciplinary	
<ul style="list-style-type: none"> Certificate courses on Astronomy, Disability studies are taken by students from different programmes. 	
16. Academic bank of credits (ABC):	
<p>The college has planned</p> <ul style="list-style-type: none"> To appoint a nodal officer for coordination of ABC related matters. To initiate the process of registering students for the Academic Bank of Credits from the academic year 2022 - 2023. 	
17. Skill development:	
<ul style="list-style-type: none"> The college conducts various cross faculty certificate courses to enhance the skill development among the students. The applied components courses of different programmes aim at developing variety of skills in learners. Grooming of students to develop soft skills for job opportunities is carried out by Placement cell. B. Voc. programme in Theatre and Stage Craft under NAQF of UGC is offered by the college for skill development. A few of the departments offering PG programme inculcate research skills in their learners by giving them an opportunity to carry out dissertations. 	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<ul style="list-style-type: none"> The College has two language departments mainly Marathi and Hindi giving opportunity for learners to acquire degrees in literature of respective language departments. The College celebrates Hindi and Marathi Bhasha Diwas for creating awareness and interest in these languages amongst students. Saral Hindi Certificate course in collaboration with 	

Hindustani Prachar Sabha, Ministry of Education, Government of India was conducted for training students for communicative hindi and was open for all students

- Students participated in activities such as essay writing, poetry, speech competition etc in Marathi and Hindi languages and the best artwork is published in college magazine 'The Wilsonian'.
- Economics, Philosophy, Political Science and Sociology have a variety of topics related to India in their syllabi and thus learners are exposed to Indian Knowledge system.
- Teachers day is celebrated in college by student council to commemerate birth anniversary of Dr. Radhakrishnan.
- Independence Day, Republic Day are celebrated by student council, NSS and NCC cadets to pay tribute to the nation builders.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

- The IQAC organized faculty development programmes on Outcome Based Education (OBE) .
- All the faculties of the college were trained to design curricula required for OBE.
- Based on the training, all courses were designed under OBE with Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) to be implemented from the next academic year.

20.Distance education/online education:

- Wilson College demonstrated its versatility during the Covid pandemic, through the delivery of regular classes, attendance monitoring, assignment submission, webinars, training programmes, and online examinations in online mode.
- Variety of technological tools such as Google classrooms, Google Meet, Zoom, online whiteboards, YouTube were used for delivery of course content and eveluation of students.
- In order to broaden their knowledge base, deepen their understanding, and hone their skills, students are also urged to enrol in courses provided by online portals like Swayam, Coursera, and others.
- Teachers and students were provided access to INFLIBINET enabling access to various journals and resource materials.

Extended Profile

1.Programme

1.1

31

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 3562

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1021

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 2334

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 916

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 86

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **31**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **3562**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1021**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **2334**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **916**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **86**

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	86	
Number of sanctioned posts for the year:		
4. Institution		
4.1	00	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	44	
Total number of Classrooms and Seminar halls		
4.3	179	
Total number of computers on campus for academic purposes		
4.4	238,20,507	
Total expenditure, excluding salary, during the year (INR in Lakhs):		
Part B		
CURRICULAR ASPECTS		
1.1 - Curriculum Design and Development		
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.		
Wilson College received Autonomous status in November 2021. However, the College implemented autonomy from the academic year 2022 - 23. In the academic year 2021 - 22, Institution has followed the curricula offered by the University of Mumbai. The learners of our institution have studied some of the curricular aspects relevant to the local, national, regional and global developmental needs in these curricula offered by the University.		

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

380

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

A strong value-based holistic development of students is achieved by the successful integration of cross-cutting problems relating to gender, the environment and sustainability, human values, and professional ethics in the Wilson College curriculum.

1. Gender Sensitivity:

Courses on gender are an essential part of many curricula offered by the University of Mumbai. Learners are made aware of the need for gender equity and inspired to strive towards it from a multicultural standpoint. The learners are familiarized with basic concepts of sex, gender and going beyond the gender binary debate. Learners are introduced to various Feminist Perspectives and are exposed to the historical account of women's struggles. The curriculum acquaints the learners to new and emerging issues such as Indian feminist landscape, newer methods of protest and resistance, feminization of Workforce, issues faced by home-based women workers, role of self-help groups and microfinance in women empowerment etc.

2. Environment and Sustainability:

Institute offers courses which educate the learner in Bioremediation, Pollution control, Application of enzymes in environmental sustainability, Biosafety, biofuels, biofertilizer, biopesticide, vermicomposting, bioleaching, biosensors and Biochips, Recovery and purification, effluent treatment.

Courses also familiarizes students with important environmental concepts like Carbon footprint, Sustainable development, Eco-feminism and Feminist Environmentalism.

3.Human Values and Professional Ethics:

Courses introduce human values like Inclusive Growth, Sustainable Development, Zero Hunger, Clean Water and Sanitation, Affordable Clean Energy, Reduce Inequalities, Justice and Strong Institutions.

Learners are introduced to Ethics in IPR, Quality assurance and Quality control, Work ethics and Work Culture.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

65

File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
293	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	<p>Alumni : https://forms.gle/YnFN2SAAubJcfBna9student https://forms.gle/DmaNuahNHge5doNs8Faculty :https://forms.gle/Wp28hgthvduPK8XTA</p>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	C. Feedback collected and analysed

File Description	Documents
Provide URL for stakeholders' feedback report	https://drive.google.com/file/d/1hk8d2L9s42A7w-PV6HkDjt7bzmOp9pzf/view?usp=sharing
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3562

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2397

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Due to pandemic odd semester classes were conducted in online mode Completely while in the even semester students were allowed to attend classes in both online and offline mode partially as per University and government guidelines. Some departments like mathematics and economics conducted special classes for slower learners. College has significant learners from north-east Indian states, many of these students need special attention for second language Hindi. Remedial classes were conducted to focus on individual problems as needed by language learners. Many

departments conducted periodic tests/quizzes and done activities through participative learning. For advance learners, online resources were made available through google classroom by many teachers and peer learning was encouraged by many. Hindi department encouraged students to maintain a diary.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	3562	86

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Field visits and outreach activity

The Department of Political Science had a field visit in the Konkan region of Maharashtra to have an insight of the 'Rural Local Self-government '.

Hands on experience

The department of History provides opportunities for internship and volunteering/ being a docent which provides practical experiences. The department of Microbiology students undertook internship in various diagnostics clinics, hospitals and Dairy. Microbiology students conducted practicals to create awareness among school students regarding personnel hygiene, impact of microbes.

The Zoology Department conducts "Fish- o-Fest", a fest where students prepare dishes of fish or Prawns and delicacies are

judged. The Department of Botany extends the food processing practicals into professional display and organoleptic evaluation.

Peer learning

First year maths students had presentation on topics related to statistics The microbiology students designed an online event to spread awareness about Vaccines against various infections in the form of infographics.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://drive.google.com/file/d/1f5KhhyHT8F8cbi2ldYQB_P2t0lz_bWYP/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teaching and learning is more effective when conversational teaching with chalk and board is augmented with ICT-enabled tools. Teachers used powerpoint presentations and incorporated educational videos available on digital media like YouTube for better understanding of the subjects, particularly in science stream. Google Classrooms were created by teachers for the ease of sharing of the study material, submission and assessment of assignments. Lot of study material was created by the teachers in the form of handouts, Google slides, recorded lecture videos etc were made available to the students online. Virtual lab simulations were used by some teachers for the practical knowledge of the science subjects. Digital platforms like Google meet and Zoom were used for conducting lectures/sessions which provided an enhanced learning experience to the students in the comfort of their home. Evaluation is an integral part of the teaching learning process for which along with paper pen tests, Google forms were used for conducting quizzes. Teachers used online portals like Quizizz for conducting multiplayer classroom quizzes and marking teaching more interesting and exciting.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://drive.google.com/drive/folders/1-t03cAdqSqxzLgSRHY9pToXSp_K419Vm?usp=sharing
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar was prepared and uploaded on the college website and shared with all teachers at the beginning of the year.

Teachers were maintaining online google calendar schedule, for online special training was given to teachers to maintain google calendar.

Teaching plans were collected by IQAC from all teachers and were monitored by Academic Monitoring Committee through regular monthly reports.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

86

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

21

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

662

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

45

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. Examination Procedures-As per the University directive all exams of the entire Odd Semester and Semester IV and VI examinations were held in online mode. Semester II exam was held in offline mode.
2. All online exams were conducted with the help of a vendor Splashgain Evaluation System.
3. Since the college received the Autonomous status in the middle of the academic year the University prescribed evaluation pattern was followed which did not have a Continuous Internal Assessment System.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Course outcomes for all programmes are uploaded on the college website. They are also mentioned on the respective course syllabi which is provided to students during the beginning of semesters. As the College received autonomous status in the middle of the year, University of Mumbai's syllabi were followed during the academic year. The course outcomes were designed by the respective Board of Studies of University of Mumbai. The programme outcomes were written by all departments in line with the vision and mission of the institution as well as vision of the departments and NAAC core values. Mapping of programme Specific Objectives and Course Learning Outcomewere mapped for consistency check.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	https://www.wilsoncollege.edu/IQAC/2.6.1CO_PO,PSO2019-20.PDF

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

As the College received autonomous status in the middle of the year, University of Mumbai's syllabi were followed during the academic year. Due to the pandemic situation, all semester examinations except semester 2 were conducted in online mode with only multiple choice nature of questions, as per university's instructions. Attainment of course outcomes was not checked due to the constrained nature of evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

986

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://www.wilsoncollege.edu/IOAC/2.7.1%20Students%20Satisfaction%20Survey.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented:

The College is a research center offering Ph.D. degrees and M.Sc. by research - in subjects like Botany, Chemistry, Hindi and Microbiology.

The research facilities have been updated on a regular basis.

The research policy has been drafted. The policy is awaiting approval following which it will be uploaded on the College website.

The library has been digitized enabling inflibnet enabling access to journals to teachers as well as students.

Financing from DST-FIST has been used to improve the standard of research infrastructure by procurement of instruments which are available in the central facility.

Various departments have procured instruments under grants from different funding agencies such as UGC, DBT and Mumbai University.

Students are encouraged to carry out research at the UG level whereas the PG students have compulsory dissertation as a part of their curriculum.

R and D cell of the college provides guidance and support for new research projects. It also organizes programs for students to make them aware about intellectual property rights and various avenues of research. The cell also helps organize workshops, seminars and other activities.

Major Outcomes:

- 22 indexed research articles in Scopus/Web of Science/ UGC Care listed and 9 books/ chapters in edited volumes / books published.
- Institutional Scopus h-index is 5.
- 11 Seminars conducted on Research/ IPR/Skill development/Entrepreneurship development.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://www.wilsoncollege.edu/IQAC/3.1.1%20Wilson%20College%20Research%20Policy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by creation of dedicated centers for research. The departments such as finance and commerce encourage students to indulge in entrepreneurship, community orientation, incubation, etc. Incubation cell is in place to motivate students to build entrepreneur skills, developing business skill, idea generation and evaluation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

7

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the

E. None of the above

**following: Research Advisory Committee
Ethics Committee Inclusion of Research
Ethics in the research methodology course
work Plagiarism check through
authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

19

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

9

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

27

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

3

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- Blood donation camp was conducted at Dadar Station with Jagjivan Ram Hospital, more than 200 public donated the blood and contributed for the cause.
- In order to provide relief to the monsoon struck disaster people of Chiplun- Helping Hands Team has organized donation camp in association with NGO foresight JASSCS and has donated foodgrains, condiments, vegetables, and sanitary items to R.Z.P School Hatnoli Katkarwadi.

- To provide voluntary services to the helpless and hopeless hearts, Wilson College with Happie Foundation has visited Sai Care Old Age home-Airoli, where we provide them with food packets. Students were greatly overwhelmed as we shared stories and experiences of our lives with each other.

The above extension activities transform the students to social change by providing solutions to social problems. Community extension activities have given them a chance to strengthen values and positive attitude towards life, studies, family, community, and environment. Students establish individual social responsibility to harness positive attitudes and values towards work, life, studies, community, and environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1fBoE9a6YU9ePNqbgFl6JpcoGPGqPs5MC/view?usp=share_link

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

4

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

441

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

8

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

2

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

A streamlined system for optimum utilisation of resources as well as maintenance of the same is in place at Wilson college as follows:

- There are 44 classrooms for smooth conduct of lectures in offline mode however due to covid 19 pandemic the lectures were conducted in online mode using google meet platform provided by the college.
- There are sufficient number of laboratories for the smooth conduct of practicals for science subjects and one of the arts subject Psychology.
- For adequacy of infrastructure of laboratories, HEI maintains a budget to purchase consumables, glasswares and basic instrumentations.
- There are computer labs which can be used as per the need of the different programs.
- The venues like Mini Audio Visual room and Audio Visual room are used for different academic purposes such as participative learning and to conduct co - curricular activities for learners.
- A system to ensure optimum use of Laptops, LCD projector, softwares etc is in place.
- Purchase committee is updated from time to time by whom for what?and makes necessary expenditure to procure equipments, develop infrastructure and physical facilities etc as per the requirement of the college.
- The Library committee ensures annual purchase of required books, periodicals and subscription of N-LIST from a budget set aside for the same.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.wilsoncollege.edu/gallery.html

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

For conduct of cultural activities the college has heritage

college hall, along with spaces like open quadrangle, McKenzie auditorium and A.V. room.

For conduct of indoor sports, McKenzie auditorium is regularly used and boxing training takes place in open quadrangle. There is basket ball court in the college.

Though there is no separate facility of yoga but yoga activities are sometimes conducted in McKenzie auditorium.

The annual sports day is conducted on University Sports Pavillion at Marine Line which is taken on rent by the college.

Annual college day function OLE is organized at various venues such as college hall, open quadrangle, McKenzie auditorium and Audio Visual Room.

Since in the year 2021 - 22 the institution was operating in an online mode due to covid 19 pandemic, the above facilities were not utilized for the said activities. Some of these activities were conducted in an online mode.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

47

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR

in Lakhs)

523,182

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is using SLIM21 Library Management Software, upgraded version 3.8.0 covering following modules:

1. CAT Cataloguing system - To catalogue materials like books, articles, maps, films, cassettes, drawings, serial publications, standards etc
2. CIRC Circulation system -It defines lending rules, fees and fine policies, information of members, registration card with member's photograph and barcode, physical stock verification, shelf list, transaction logging, library defined calendar with holidays, deferred reservations to ensure availability of item on shelf at specified future date, Prioritized reservation queues.
3. AQS Acquisition system -Acquisition system covers all the activities from the time someone makes a requisition (proposal) for an item, to the time the item is finally paid for and accessioned. Issues, returns, reissues, title or copy specific reservations/ cancellations , bulk transactions for a borrower , backdated transactions. It may also print transaction report for a borrower. It covers all financial transactions.
4. SRL Serial Control system - It allows tracking receipts of issues, filing claims for issues not received, preparing binding orders, cataloguing of journals and accessioning of bound volumes.
5. Web-OPAC Web-Based OPAC - Library users can login and view their loans and reservations, claim an item in the library using standard browser.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	C. Any 2 of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
1.19798	
File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
6	
File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The Institution periodically updates IT facilities as per requirement. The Wi Fi coverage has been provided in the entire campus for students and faculties uses.College budget has a provision to coverfor IT infrastructure,WIFI and cyber security related expenses.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3411	232

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

144,12,603.92

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College has large airy classrooms that provides sufficient space for the conduct of lectures, seminars and other academic activities. Housekeeping and campus security services are being maintained for college. The Registrar, Office Superintendent along with the office staff plans the logistics of cleaning staff for regular housekeeping and sanitation. Two gardeners on the payroll handle the upkeep of the garden, campus cleanliness, maintenance of flora under the supervision of the garden committee. Daily maintenance of electrical fixtures, furniture and washrooms are maintained and upgraded by the Registrar and Office Superintendent with the help of the office staff. For maintaining and utilizing physical, academic and support facilities registrar execute the plans and get it approved from the principal in consultation with Treasurer and Purchase Committee. Complaint Register is maintained to ensure prompt action. Annual Maintenance Contract for library software, water coolers, air conditioners and fire extinguishers is maintained.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

47

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

165

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

923

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
57	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of outgoing students progressing to higher education	
141	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
4	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
11	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- Wilson College students have their representation in College Development Committee, Research Committee, Nature Club, Andrews Vision Centre, Internal Complaint Committee, N.S.S., Students Council, Students Grievance Redressal Committee and IQAC, Cultural Committee, Exam Grievance Redressal Committee, Library Committee. Students' suggestions and opinions are taken into consideration during the committee meetings.
- On 12th August 2021, Wilson College student council for the academic year 2021 - 2022 was constituted. The student council consisted of the student members nominated by each head of the respective departments.
- Every year 2nd October, Gandhi Jayanti is celebrated as International Day of Non - Violence. An Essay Competition on "Non - Violence and Mahatma Gandhi" was conducted on 2nd October 2021 by the Student Council.
- Student council in association with the Yakult Danone Pvt. Ltd held an online session on "Intestinal health and Probiotics" on Wednesday, 3rd November 2021 from 11:30 to 12:30 pm for the students of Wilson college.
- The student council and Nature club of Wilson college conducted an online webinar "Nature Conservation and me" on Friday, 17th December 2021.
- On the Occasion of 25th January 2022 which is National Voters Day a slogan writing competition was conducted by the student council on the theme "My Republic, My Responsibility".

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1rlxemyXhMdae4rfSPDBB2jPCPiyRco9k?usp=share_link

5.3.3 - Number of sports and cultural events / competitions organised by the institution

6

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association is not a registered body as yet. The process of Registration is going on.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Since the college was functioning in an university affiliated mode, the curricula offered by University of Mumbai were implemented in the year 2021-22. To compensate for the lacunae in the university syllabi, College administration has given freedom and flexibility to organize various co-curricular, outreach and extracurricular activities for the holistic development of learners. In view of this departments and committees of college

have done the needful.

- The principal along with the vice-principals, IQAC, CDC, staff council, and departments monitor quality and implementation of all academic activities in tune with vision and mission of college.
- The examination committee, IQAC and AMC Collaborate to evaluate the learning achievements.

For holistic development of learners the following bodies plan the activities:

- The student council, cultural committee, NSS, Sports and Gymkhana committee, Rotaract club, Nature club and green warriors for developing social consciousness.
- The various departmental associations, Women Development Cell, Research committee and Cultural events committee for capacity building.
- The Chapel and counseling center for spiritual and self-development.
- The Discipline committee, ICC, anti-ragging committee, various grievance cells, unfair means inquiry committee ensure fairness and safety on campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.wilsoncollege.edu/aboutus.html

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The various policies and decisions of the college management are implemented by College level committees which have a varied composition; some are composed of only staff whereas others have teaching, non-teaching staff, students and other stakeholders of the College.

Case Study: The College Development Committee (CDC) in addition to the principal has representatives from management, teaching staff, non-teaching staff, students, alumni, eminent educationist, representatives from industry/society. The CDC discusses and prepares development plans for the college and recommends these to management. It evaluates the feasibility of new courses and sends

its views to the management. It prepares the academic calendar for the year. The CDC prepares and discusses financial estimates in the budget. The CDC suggests ways of improving research and academic levels in the college. The CDC also discusses various issues related to staff and student welfare and suggests ways and means to redress them. The CDC recommends setting up of scholarships and awards for students. The CDC takes up discussion of reports of the IQAC and recommends ways to implement schemes for improvement of quality in different areas like academics, administration, infrastructure etc. The management also asks the CDC to take u specific tasks.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Due to the pandemic the academic year started in an online mode. The first half was completely online while a hybrid mode was followed for the second half. The institution perspective plan included the following -

1) To prepare for the visit of the peer team from UGC for grant of autonomy which was successfully completed and the college was subsequently granted autonomy.

2) To build capacity of staff for designing of curricula under autonomy, for this a four-day Faculty Development Programme for curriculum designing was held for all teachers.

3) To apply for upgradation grant for science department to Department of Biotechnology (DBT). The college was successful in submission of proposal to DBT for grant under STAR Strengthening scheme.

4) To organize session for teachers for designing interdisciplinary courses. A seminar for all staff was organised by the college, where the staff extensively brainstormed over possible interdisciplinary - mainstream, and certificate courses.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The College belongs to the John Wilson Education Society registered under the Public Trust Act having the Board of Management (BOM) as the Governing body as per its constitution. The Principal appointed by the Society along with the IQAC and the CDC prepares the perspective plan, budget and recommends various add on courses which are finally approved by the BOM. The Registrar monitors the administrative processes along with the Principal.

The statutory committees like:

* The ICC oversees the safety of girl students and lady staff and also creates awareness.

* The Student and Teacher grievance, Anti ragging, Disaster management the CAS committee functions for the welfare of student and staff.

* The purchase committee oversees the overall purchases of the college.

*The Vice principals have their roles defined and report to the Principal and the Management.

*The Cultural committee, Drama club, Nature club, Gymkhana committee, College Magazine committee, NSS committee etc. organize various co-curricular and extra-curricular activities.

*The present policy for recruitment of faculty and service rules

is as per norms from University of Mumbai, Maharashtra State Government and UGC applicable to Minority Institutions with the flexibilities offered. The contractual / ad-hoc / Visiting staff appointments are made.

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.wilsoncollege.edu/IQAC/6.2.2%20Organogram%20of%20Wilson%20College.pdf
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has constituted various committees to ensure the welfare of its staff and provides them opportunities to develop/promote their careers, viz.:

1. COMMITTEE FOR TRAINING PROGRAMS FOR NON-TEACHING STAFF ensures overall development of non-teaching staff through training programs.

2. CAS COMMITTEE provides assistance to teachers with regard to their promotions.

3. TEACHER GRIEVANCE REDRESSAL COMMITTEE addresses complaints lodged by teachers

4. NON-TEACHING GRIEVANCE REDRESSAL COMMITTEE addresses complaints lodged by non-teaching staff.

5.College provides uniform for non teaching staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

18

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The John Wilson Education Society's Wilson College conducts internal audits regularly. The institution has maintained annual accounts and audits since its inception.

The Cornelius & Davar Chartered Accountants conducts regular internal financial audits at the institute. They check salary fixations, pension and gratuity payments, and final GPF payments. They certify institute's annual financial statements. All utilisation certificates given to various grant-giving agencies are also countersigned by the CA.

The external financial audit is carried out occasionally by the following:

1. CAG through Auditor General (AG) Mumbai, Maharashtra (last audit was done in the years 2010-11).
2. AG, Mumbai, Maharashtra, conducts statutory audits as per their schedule, covering all financial and accounting activities of the institute. They scrutinize all receipts from fees, donations, grants, and contributions and payments to staff, vendors, contractors, students, and other service providers.

Observations and objectives of AG are communicated through their report whenever the audit takes place, and those are examined by the treasurer, registrar, internal auditor and any other member nominated by the principal. The draft report is submitted to the board of the management since the college was affiliated to the University of Mumbai.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The primary source of funding for the institute is the tuition fees paid by students.

- Fundraise of governmental and non-governmental organisations for conferences and workshops.
- Individual and corporate sponsorships (CSR) are sought for infrastructure development and other activities.
- The purchase committee requests price quotes for the acquisition of equipments and carefully considers the quotes before making a final choice based cost, value, terms of service, etc.
- Account department, purchase committees and the principal guarantee that the expenditure stays within the budget, if goes over budget, management assistance is requested.
- The budget takes into account ongoing costs like salaries of staff on contract, internet, electricity, stationary, and overall maintenance.
- The budget is examined and authorised by the Board of management. It contains anticipated costs like furniture, lab

chemicals, equipments purchases, and development expenses.

- Depending on funding availability, teachers are granted research seed money, registration fees to attend or present research papers in conferences and also for FDP/STC/OC/RC etc.
- The physical infrastructure is best utilised for conduct of co-curricular and extra curricular events besides college academic time table.
- The library resources are made available to alumni and outside visitors.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Along with coordination of autonomy preparations, IQAC successfully initiated and ensured preparation and submission of a proposal under the DBT College STAR Strengthening Scheme in June 2021.

With efforts of IQAC in the preparation of proposal for Best College Award to the University of Mumbai, the college received the same for the year 2019 - 2020.

IQAC is striving hard for conduct of quality activities for Students, Teaching and Non-teaching staff.

It is focusing on streamlining of academic and administrative processes of the college.

The committees such as AMC, ICC, WDC were not existing in the earlier cycles and they have been formed during this assessment period and actively performing their duties.

With guidance from IQAC to Research committee and Cultural

committee, the student participation in state level inter university research convention Avishkar and Youth festival for cultural and sports activities has increased.

The proper guidelines to placement cell from IQAC have contributed to more number of students getting placed during on campus placement activities.

With IQAC's recommendation the registration of the Wilson College Alumni Association has been initiated.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews the the teaching learning process as follows: -

- 1) In year 2021 - 22 institution has adhered to curriculum designed by the University of Mumbai Since autonomy was not implemented from the second half of academic year 2021 - 22.
- 2) The insitution conducted feedback from different stakeholders on curricula of different programs.
- 3) The Academic Monitoring Committee supervizes regularly the teaching learning and related processes.
- 4) The insitution prepared academic calendar which was adhered for conduct of lectures and various examinations.
- 5) All teachers were asked to maintiain record of their daily lectures and other academic activities using google calender.
- 6) Sharing of study materials was carried out through the use of google classroom.
- 7) Teachers have conducted regular quizzes using google forms to

assess the understanding of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/folders/1E-46LD55U-uEAB1JdYBb7lpDOHucWAB4?usp=share_link

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The BMS department conducted a six day National Workshop on "Gender Neutrality and Universal Human Values in the wake of Covid-19". The History department had a PPT based session on the contributions of women authors, scientists and artists during the Renaissance Era which were from beyond the syllabus. The Sociology

department hosted various sessions to promote gender equity and gender sensitivity amongst students like a Webinar 'Men, Masculinities & Reproductive Health with special emphasis on COVID-19', a poster making competition on the theme 'Family Planning', a quiz competition, a screening and discussion on a documentary 'Agar Wo Desh Banati'.

IC, WDC and a Committee for Training Programme for Non-teaching staff in collaboration with the IC & WDC of Bhavan's college hosted a webinar on 'Sexual Harassment at Workplace' with special reference to POSH Act 2013. NSS conducted a number of activities related to gender equity like a webinar on 'Gender Equality', followed by a discussion amongst the volunteers, screening of movie "Badhaai Do" talking about the LGBTQIA community, a webinar on Gender Sensitivity and Water Management

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://docs.google.com/document/d/1rngqcD8ovu8QxCM6X-0Loxj8mvpohmSUxVMiYSXW-Dg/edit?usp=drivesdk

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Green Warriors committee initiated or restarted many activities on campus as the college started inoffline mode after COVID - 19 Pandemic.

1.The dry re-cyclable waste dispatched to the NGO Stree Mukti Sangathana. The following quantity of re-cyclable waste was given to the NGO.

Mix Paper- 433 Kg

Non Degradable solid waste -Plastic - 17.9 Kg

Cardboard - 12.5 Kg

Glass -1.6 kg

2. 670 tetra packs were sent to RUR GreenLife Pvt. Ltd for recycling

3. Recycling of blank pages from used journals and notebooks to make small writing pads which were used by staff members for their notes making.

4. Degradable canteen, garden waste management - This year Wilson College obtained 84 Kg compost from the campus compost pit. It was packed and sold on campus at the rate of Rs 20/- per kg. The collected amount was deposited into college account.

5 .Sanitary Pad incinerators are installed at different locations to completely burn the used sanitary pads.

6. The Biological waste originating in microbiology lab is decontaminated by an autoclave process and later disposed off in the common waste in the institution to be picked up by Mumbai Municipal Corporation.

7. The Chemistry department continues to carry out experiments at micro quantity levels to reduce generation of chemical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available

E. None of the above

**in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus**

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental**

D. Any 1 of the above

promotional activities	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	A. Any 4 or all of the above
File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	View File
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).	
Though it is not mandatory to follow the reservation policy decided by the University of Mumbai for the admission process, Wilson college grants admission to students from all reservation categories as per the norms of the University.	

Being christian minority institution college, admits christian students and also other religious and linguistic minority students. Wilson College has number of students from North eastern states. The confidence and capacity of these students is strengthen through activities conducted by the north east collective commitee.

A large number of female learners choose to take admission in Wilson College due to the safe learning environment.

A facility named as the Andrew vision centre having required infrastructure supports a variety of differently abled students for their teaching learning process. Additionally these students are given opportunities to participate in range of co - curricular and extra curricular activities to showcase their hidden talents to win prizes and to get scholarships.

Autistic Pride Day, Marathi Bhasha Divas, Hindi Divas, are celebrates as an effort to have an inclusive environment on campus. Students are encouraged to participate, to interact with each other in celebration of Independence day, Republic Day, and annual college cultural fest OLE for inclusive environment.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The academic year 2021-22 various departments organised events and sessions which are as follows -

- Human Rights Week was observed from 10th to 18th December by the Department of Political Science.
- Right to health by Sudhakar Solomonraj on 10th December 2021.
- Tribal identity in India by renowned tribal activist Gladson Dungdung on 11th December 2021

- Rights of sex workers by activist NGO professional Priti Patkar on 12th December 2021
- Prisoner Reform in India by Mr Vijay Raghavan on 15th December 2021.
- The Cost of Labour by Chandan Kumar on 16th December 2021.
- On the occasion of National Cleanliness Day - 31st January 2022 the Department of BAF organized an e-quiz
- Youth Parliament was organised by the Department of Political Science on 24th February. 'The Forest Industry Restructuring Bill, 2022 was taken up which talked about tribal rights and the rights of workers.
- The Hindi Department collaborated with the Drama Club and organized a patriotic play 'Suhag ke Saree' by Mr. Mujeeb Khan, the founder of IDEA on 7th March 2022.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

E. None of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Wilson College organized several national and international events during the academic year 2021-22.

6th June 2021 - Shivswarajya Din

14th June 2021 - Autistic Pride Day

18th June 2021 - Yoga Day

29th July 2021 - International Tiger Day

9th August 2021 - Hiroshima Nagasaki Day

15th August 2021 - Independence Day

24th September 2021 - NSS Day

24th September 2021 - Hindi Divas Voice Modulation Workshop

2nd October 2021 - Essay Competition on 'Mahatma Gandhi and Non Violence'

15th October 2021 - Vachan Prerna Divas

11th January 2022 - National Anti Human Trafficking Day

12th January 2022 - National Youth Day

25th January 2022 - National Voter's Day

26th January 2022 - Republic Day

5th February 2022 - Webinar on Vasant Ke Agradut Mahapran Nirala

1st March 2022 - World Civil Defence Day

8th March 2022 - International Women's Day Seminar

16th March 2022 - Vaccination Day

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1) The Co-operative Education Programme (CEP)

The objective is to bridge a gap between industry and academia for second year students.

The students are oriented about possible career options and requisite soft skills to be competent and confident professionals.

The programme has three distinctive phases: Lecture, Camp and Placement.

There is zero dropout rate.

Ex-CEPIans come as resource persons to take sessions as professionals, and testify about the benefits of their participation in the programme as students.

2) Green Initiatives

Throughout the year Green warriors conducted various activities related to environment.

- 670 tetra packs recycled.
- Over 150 plastic pots recycled at no profit no loss. Golden spiral school, Tardeo was supplied with 100 pots.
- Over 300 cotton bags sold in the year 21-22.
- 41 bags of 2kgs each = 84kgs of compost sold.
- Blank one-sided papers were removed from the journals, notebooks and were used by faculty and students.
- Sparrow, Parakeets population restored at college premises. Also promoting people to adopt bird feeders. Over 25 bird feeders sold at no profit no loss.
- Plastic, Paper, e waste, glass, metal from college departments and activities collected and sent for recycling with the NGO.
- A whatsapp group which facilitates cab pooling specially for short distances like to and fro from station to college. Open for all students, staff and non-teaching.

File Description	Documents
Best practices in the Institutional website	https://www.wilsoncollege.edu/IQAC/7.2.1%20Best%20practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The academic year 2021 - 2022 was partly held in online mode during lockdown and partial offline mode began from February 2022. College conducted online teaching and examinations in the first half of an academic year whereas hybrid of online and offline teaching and examination in second half. This was carried out with an objective of making the teaching and learning smooth, enjoyable and acceptable to learners. Keeping the mission of the institution in mind, online and offline sessions, webinars, competitions and events were held throughout the academic year for the overall development of learners. In view of implementation of autonomy, various departments were engaged in designing of new curricula for 1st year UG and PG programmes to impart enriched academic experience to learners. To upgrade infrastructure of science

departments and to give an enriching experience to students college submitted a proposal to Department of Biotechnology, Government of India under STAR Strengthening schemes. Learners were encouraged and mentored to participate in research proposal presentation competition organised by University of Mumbai. The outcome of this activity was an UG group acquiring 2nd place of merit and a PG group acquiring consolation prize for their proposal presentation.

File Description	Documents
Appropriate link in the institutional website	https://www.wilsoncollege.edu/IQAC/7.3.1%20Institutional%20distinctiveness.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Setting and implementing Autonomous syllabus for the first-year UG and PG courses as Wilson College will be implementing autonomy from the academic year 2022 - 23.
- Successfully implementing the CIA and External examination for the first year UG and PG courses under autonomy.
- Establishment of subject wise BoS.
- Receiving approval for the first year UG and PG syllabus from BoS and Academic Council.
- Holding capacity building sessions for the teaching staff.
- Apply for the NAAC seminar grant and conduct NAAC sponsored seminar.
- Repair of Zoology and Microbiology labs.
- Apply SERB - SURE Research grants.
- Apply and hold ICSSR sponsored conference.